



# MAHANAGAR GAS LIMITED

(Joint Venture of GAIL, British Gas, U.K. & Govt. of Maharashtra)

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Tel. : 2404 5785 • Fax : 2401 0080

Date: 20<sup>th</sup> November, 2006

## TO WHOMSOEVER IT MAY CONCERN

I am pleased to write on behalf of ~~XXXXXXX YYYYYY~~ who is working under me an Executive in Health Safety Security and Environment Department in our organisation, Mahanagar Gas Limited since June 2005.

After joining this organization he quickly proved an asset to our company. I can unequivocally stake that his work experience and technical expertise place her amongst the top in our company.

~~XXXXXX~~ is technically sound, high confident level, excellent communication skill, commitment to learn and has very good interpersonal skills. All this has helped him to take the control of the job responsibility in a short duration of time. He never misses the opportunity to go the extra mile and ensure that his work is complete and accurate. His sincerity and pleasing personality will make him an asset for your graduate program.

I found him extremely interested in the field of Safety and Environment and this helped in creating new ideas and ventures which helped him in his profession. During my interaction with him, I came to know about his firm belief that along with practical and theoretical knowledge, research is also very important in the above field. So after gaining work experience he would like to continue with further studies to gain more knowledge and can work more efficiently.

Furthermore, ~~XXXXXXX YYYYYY~~ is a cordial and helpful individual. He is respected in his advice and trusted by her colleagues. I have no doubt that further studies and research will enhance his knowledge and work performance hence I urge you to select him and provide an opportunity to prove his expertise in the Field of Health Safety and Environment which will be an added asset for an organisation.

Sincerely,

Name of Higher Authority

Head - HSS & E Department

M. Tech Environment Engineer - IIT Mumbai